



NOTRE DAME SYDNEY

STUDENT ASSOCIATION

POLICY:

ADMISSION TO HONORARY LIFE MEMBERSHIP OF THE STUDENT ASSOCIATION

Purpose: Establishes the ground upon which the Student Association may admit a person to the membership class of Honorary Life Member.

Responsible Member: Executive Committee

Effective Date: 4 April 2018

Version 1

Policy: Admission to Honorary Life Membership of the Student Association

1 Purpose

- 1) The purpose of the policy is to establish the procedure and principles upon which the Student Association (SAUNDA) can formally admit a person to the membership class of Honorary Life Member.

2 Definitions

- 1) For the purposes of this policy, the following definitions apply:

Certificate of Acknowledgement means any form of document or object attesting to a person's achievement, including a plaque, trophy or paper award.

Constitution mean the Constitution of the Student Association of the University of Notre Dame Australia (Sydney Campus).

SAUNDA means the Student Association of the University of Notre Dame Australia (Sydney Campus).

Honorary Life Member is a person granted membership for life to the Student Association by the Student Association Committee for distinguished service.

3 Interpretation

- 1) The SAUNDA Executive Committee will be responsible for the application and interpretation of this policy in the event of any ambiguity.
- 2) Unless otherwise stated, this Policy is to be interpreted in similar approach to the SAUNDA Constitution.
- 3) In the event of a conflict between the Constitution and this Policy, the Constitution will prevail and rendering the inconsistency inoperative.

4 Guiding Principles

- 1) The granting of Honorary Life Membership for recognition of outstanding service to SAUNDA is to be guided by the following principles:
 - a) The granting of Honorary Life Membership should not be casually used;
 - b) SAUNDA should take the use of this membership with measured consideration;

- c) Candidates in consideration for receiving Honorary Life Membership should:
 - i) Be a person who has genuinely contributed to the improvement, ongoing wellbeing and long term sustainability of SAUNDA;
 - ii) Be a person that has had long term dedication to SAUNDA with proven contributions of development and enhancement of the organisation;
 - iii) Be a person that has actively participated in SAUNDA;
 - iv) Be a person who has made a significant contribution to the success of SAUNDA;
 - v) Have a minimum of two years of service on SAUNDA; and
 - vi) Not removed from SAUNDA by operation of the Student Association Constitution.
- 2) The SAUNDA Committee can only admit a maximum of three (3) persons to the Honorary Life Membership class.

5 Nomination

- 1) Any SAUNDA Committee member may nominate a person to receive Honorary Life Membership provided that have satisfied the criteria in section 4.
- 2) Any person who is not a SAUNDA Committee member may submit suggestions for nominations to a member of the SAUNDA Committee, who must then endorse the nomination for it to proceed.
- 3) All nominations and required documentation must be sent to the SAUNDA Secretary to be listed as an item on the agenda of the next SAUNDA Committee meeting.
- 4) The nomination submitted to the SAUNDA Committee for consideration should clearly identify the reasons for the nomination, including:
 - a) The length of Committee member service to the Student Association;
 - b) How has the person genuinely contributed to the improvement, ongoing wellbeing and long term sustainability of SAUNDA;
 - c) How are they a person who has made a significant contribution to the success of SAUNDA; and
 - d) The person's overall contribution to SAUNDA and, if any, the impact to the University community.
- 5) The nomination will be considered by the SAUNDA Committee and the motion to accept the candidate as a Honorary Life Member must pass by a three-fourth majority of the SAUNDA Committee.

6 Certificate of Acknowledgement

- 1) Anyone granted Honorary Life Membership should receive a certificate advising of this status, which will be the responsibility of the SAUNDA Executive Committee.
- 2) The SAUNDA Committee may, if it considers appropriate, incorporate the presentation of the certificate of acknowledgement as a formal announcement or award presentation at an appropriate event.
- 3) The SAUNDA President should make formal notification to the person receiving Honorary Life Membership, including:
 - a) That he or she has been nominated for Honorary Life Membership;
 - b) The SAUNDA Committee has passed a motion to accept the nomination to Honorary Life Membership
 - c) An acknowledgement of their service and thanking them for their contribution to SAUNDA;
 - d) Where the bestowal of the Honorary Life Membership will occur; and
 - e) If applicable, that he or she is invited to accept the Honorary Life Membership at a particular event where the presentation is expected to occur.

7 Register of Honorary Life Members

- 1) A register should be kept of Honorary Life Members to preserve the history of the Student Association.
- 2) The Secretary will be responsible for maintaining the accuracy and consistency of the register.

8 Honorary Life Members

- 1) Honorary Life Members will be considered as trusted advisors to the Student Association, and the SAUNDA Committee may seek the advice of Honorary Life Members as required.
- 2) Honorary Life Members will not be charged a membership fee.

9 Amendment to the Policy

- 1) The SAUNDA Committee may make amendments to this policy at any time provided that such amendments have been passed by the SAUNDA Committee by a three-fourth majority of the SAUNDA Committee.